

BERKS & BUCKS FOOTBALL ASSOCIATION LIMITED
15a London Street, Faringdon, Oxon, SN7 7HD
Tel No. 01367 242099 Fax No. 01367 242158

Date as postmarked

Dear Sir/Madam

Thank you for your enquiry concerning a Tournament.

I would advise you that the sanctioning fee for each Tournament is £25.00. It will be necessary to submit **full** details of the Clubs competing in the Tournament, which we need to reach this Office at least Seven (7) days prior to the scheduled date of the Tournament.

Sanction of your Tournament will allow you to approach Registered Referees.

PLEASE NOTE:

All Small Sided Tournaments arranged for under 7, 8 years is permitted for NON COMPETITIVE matches only. All Players participating within these age groups MUST receive the same award for competing. No Club/Team to be declared outright winners.

Please make your cheque/postal orders for sanction payable to “Berks & Bucks FA Limited”.

It is strongly advised that sufficient 1st Aid facilities are available at the tournament. See attached for guidelines.

Public Liability Insurance

We recommend that you contact Endsleigh Insurance to check if you need additional cover on your Public Liability Insurance.

Endsleigh Insurance.
Endsleigh Park
Shurdington Road
Shurdington
CHELTENHAM
Gloucestershire
GL51 4UE Telephone 01242 866800 Richard Evans

Yours faithfully



Caroline Terry
Administrator/Sanctions

First Aid For Tournament Guidelines

Tournament Organisers Responsibilities

- To provide an area for reporting first aid incidents.
- To have a Qualified First Aider in this area to deal with incident involving spectators.
- To be responsible for recording incidents and accidents in appropriate book and keep for future reference.
- To be responsible for calling and directing ambulance if needed to injured person.
- To provide details to competing Clubs/Teams of your First Aid Facilities.

Club/Team Managers Responsibilities

- Each Team entered to have a qualified First Aider present.
- Teams are expected to deal with their own First Aid incidents, and ensure they are reported to the Tournament organizers before the end of the day.
- Serious incidents should be reported immediately to allow an ambulance to be called and directed.